

## ANDERSON ISLAND CIIZENS' ADVISORY BOARD

### OCTOBER 10, 2019 MEETING SUMMARY MINUTES

**Attendance:** Members David Albertson, Dave Jacobsen, Wade Winkler, Kelley Hallock, Ellen Kaspi, Eric Cunningham, Heather Rankos, and Jim Cook were present.

**Call to Order and Verification of Quorum:** Chair Albertson called the meeting to order at approximately 6:35 p.m. and a quorum was confirmed. The Pledge of Allegiance to the Flag was observed. New AICAB member Heather Rankos was also welcomed to the Board. Guests, including four members of the Ketron Island community were welcomed.

**Approval of Agenda:** The proposed agenda for the meeting was approved by unanimous voice vote.

**Approval of July 11, 2019 AICAB meeting minutes:** The minutes were approved as written and previously distributed to members by e-mail by unanimous voice vote.

**Treasurer's Report and Proposed 2020 Budget:** Treasurer Jacobsen handed out a report summarizing expenses and income for 2019 through the end of September. We are on budget for 2019. The checkbook balance is \$199.11. A reimbursement request in the amount of \$366.37 has been submitted to the County. The Treasurer's report was approved by unanimous voice vote.

Treasurer Jacobsen handed out a proposed budget for the 2020 calendar/fiscal year. The proposed budget requests \$744.90 for the year. After initial unanimous voice vote approval of the proposed budget, an amendment was suggested to increase the request by \$240 to \$984.90 in anticipation of additional room rental charges with additional ferry committee meetings. The proposed Budget was re-approved with this amendment by unanimous voice vote.

**Meeting Guidelines:** Chairman Albertson reviewed guidelines for the meeting including that the meeting is a working meeting, the floor should hold their questions and comments until called upon, and a sign-up sheet for those who wish to address the Board during the Public Comment period is on the table next to the door. Please be respectful and keep comments brief and concise.

**Nomination and Election of Officers for 2020:** The following individual nominations were made and elections completed by motion, second and unanimous voice votes:

Secretary – Tiffany Waggoner

Treasurer – Eric Cunningham

Vice-Chair – Dave Jacobsen

Chair -- David Albertson

### **New Business:**

**Should AICAB establish a regular meeting schedule for Ferry Committee meetings?** After discussion, it was moved, seconded and unanimously agreed that the regular schedule for Ferry Committee meetings will be the second Thursday of the month following each month of the Regular AICAB quarterly meetings – therefore the second Thursday of February, May, August and November. It was generally agreed that additional meetings may be called as needed.

**Should AICAB appoint a committee to review the AICAB website content and recommend updates, corrections, deletions and additions to the Board?** It was moved, seconded and unanimously agreed to establish such a committee. Chairman Albertson appointed members Rancos and Hallock to the committee. He asked they report back to the AICAB on their initial findings and recommendations at the January 2020 Regular Meeting.

### **Unfinished Business:**

**Should the AICAB present official positions to the Pierce County Council of certain priority ferry service concerns at this time, and if so what are those priority concerns?** After lengthy discussion, including participation by the Ketron visitors, it was generally agreed to table specific concerns pending more extensive discussion and research. It is also important to have the ferry user survey results available before recommendations are made.

However, it was moved, seconded and unanimously agreed to ask the County to install signage along the lines of “Please Pull Forward” to minimize the problem with gaps in the loading lanes. It was also moved, seconded and unanimously agreed that further discussions and recommendations on other ferry related concerns be conducted at the working committee level and include other key stakeholders including, but not limited to Ferry Administration, Ketron Islanders, Hornblower representatives, and the Steilacoom School District.

Member Rankos was authorized by the Chair to continue to pursue obtaining a copy of the contract with Hornblower through the established public records request process.

**Public Comment and Questions Sign-up:** None

**Adjournment:** It was moved, seconded and unanimously approved to adjourn the October Regular quarterly meeting at approximately 8:30 p.m.